DIRECT DEBIT REQUEST (AUTOMATIC PAYMENT SYSTEM)

Please check with your Financial Institution if you are uncertain before completing this Direct Debit Request.

Legal Entity Name

Name of Trust *(if applicable)*

Trading As

ACN *(if applicable)* ABN ***(Customer)***

IOR Petroleum Pty Ltd is a registered direct debit user (APCA user ID number 302062). The Customer requests that moneys due to IOR Petroleum Pty Ltd or IOR Aviation Pty Ltd (each "**IOR**") for the supply of goods or services to the Customer pursuant to any contract between the Customer and IOR be drawn from the following account:

ACCOUNT DETAILS *(Account details should be checked against a recent statement from your Financial Institution for accuracy)*

Account Name

Bank/Financial Institution Name

Bank/Financial Institution Address

BSB Account Number

YOUR SIGNATURE(S) *(If joint account all signatures may be required. State Name & Title if signing on behalf of company or business)*

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CREDIT CARD AUTHORITY

Credit Card No. Expiry Date /

CCV/Security Code Card Type ☐ Mastercard ☐ Visa ☐ Other

Cardholder's Name

CARDHOLDER'S SIGNATURE

✘ Date

This direct debit request is governed by the **Direct Debit Request Service Agreement** below.
IOR reserves the right to impose a surcharge on credit card transactions and a fee of $30.00 including GST for each dishonoured payment.

DIRECT DEBIT REQUEST SERVICE AGREEMENT

1. By agreeing to the Direct Debit Request, by the method presented, you authorise and request IOR to arrange for funds to be debited from your account through the Bulk Electronic Clearing System (BECS) in accordance with this Service Agreement.
2. Direct debit through BECS is not available on all accounts. You must ensure that your nominated account can be subject to direct debiting. If in doubt check with your Financial Institution.
3. Charges or fees may be imposed by your Financial Institution for direct debit. You must meet any charges or fees payable for use of the direct debit facility.
4. Your nominated bank account will be directly debited by IOR in preference to your nominated credit card. If the drawing by direct debit on your nominated bank account is returned unsatisfied, IOR will then attempt to direct debit your credit card.
5. The debits will occur in accordance with your credit terms with IOR or otherwise on the same day you make orders for goods or services. Each debit will be in the amount owing by you to IOR as shown in the invoice issued to you by IOR with respect to the relevant week or delivery.
6. IOR will advise of amounts debited by way of rendered invoices on either a weekly or per delivery basis.
7. Where the date for a direct debit falls on a non-business day IOR will draw the amount on the next business day. Contact your Financial Institution if you are uncertain as to when a direct debit will be processed on your account.
8. If you consider that a direct debit has been made in breach of this Service Agreement then that matter should be raised with IOR in writing. Claims can also be lodged through your Financial Institution.
9. You may terminate the direct debit by giving written notice to IOR at least three (3) business days prior to the next debit date.
10. You may stop, defer or alter any debit by written notice to IOR at least three (3) business days prior to the relevant debit date. Stop payment, deferment or alteration instructions may also be directed to your Financial Institution, but you must provide a copy of any such instructions to IOR at least three (3) business days prior to the next debit date.
11. It is your responsibility to advise IOR if your nominated account is transferred, closed or cancelled.
12. It is your responsibility to ensure that sufficient clear funds are available in the nominated account for drawing by the due date.
13. It is your responsibility to ensure that the authorisation for direct debit given by you is identical to the signing instructions for the nominated account held by your Financial Institution.
14. If there are insufficient cleared funds in the nominated account to meet a direct debit or the direct debit request fails for some other reason then:
    (a) you may be charged fees and/or interest by your Financial Institution and/or IOR; and
    (b) you must arrange for the direct debit payment to be made by another method or arrange for sufficient clear funds to be available in the nominated account by an agreed time so that IOR can process the direct debit payment.
15. IOR will not vary the direct debit arrangements without giving you at least 14 days notice. IOR may terminate the direct debit arrangements at any time by notice to you.
16. If the direct debit arrangements are terminated or stopped for any reason, then you must immediately provide alternative payment methods to IOR's satisfaction.
17. IOR will keep the details of your nominated account confidential, except where disclosure is required as a matter of law or to the extent necessary for IOR to enforce its legal rights or at your request or the request of your Financial Institution in connection with any claim of alleged incorrect or wrongful debit.
18. If you wish to notify IOR in writing about anything in this Service Agreement, write to IOR at PO Box 576 Cannon Hill Queensland 4170 or credit@ior.com.au
19. IOR may send notices either electronically to your email address or by ordinary post to the address you have given us.
20. Communications sent by mail are taken to be received on the day they would be received in the ordinary course of post.
21. The Direct Debit Request will otherwise be subject to any contract formed between the parties.

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